The Annual Quality Assurance Report (AQAR) of the IQAC
SARAT CENTENARY COLLEGE
Dhaniakhali, Hooghly, West Bengal

Part – A

AQAR for the year

2007-2008

1. Details of the Institution

1.1 Name of the Institution

> **Sarat Centenary College**

1.2 Address Line 1

> **P.O.- Dhaniakhali**

Address Line 2

> **Dist. - Hooghly**

City/Town

> **Dhaniakhali**

State

> **West Bengal**

Pin Code

> **712302**

Institution e-mail address

> **principal_sccollegednk@rediffmail.com**

Contact Nos.

> **(03213) 255282**

Name of the Head of the Institution:

> **Dr. Dhiman Kumar Sau, Principal**

Tel. No. with STD Code:

> **(03213) 255282**

Mobile:

> **9432159249**

Name of the IQAC/Q.C Co-ordinator: **Dr. Nitai Chand Sinha & Dr. Susanta Bhattacharyya, acted as the then Q.C.(Quality Cell) Coordinators**

Mobile: **9883181816(N.C.S.), 9477502019(S.B.),**

IQAC/College e-mail address: **principal_sccollegednk@rediffmail.com**

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:**   **EC/36/066 dated May 20, 2005**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: **www.sccollegednk.ac.in**

Web-link of the AQAR: **www.sccollegednk.ac.in/iqac/aqar2007-08.pdf**

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	**C++**	**67.05**	**2005**	**5 Years**
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC/**Quality Cell.(Q.C.)** :   **11/07/2005**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR *2005-2006: Submitted to NAAC on 26-11-2015* (DD/MM/YYYY)
  ii. AQAR *2006-2007: Submitted to NAAC on 26-11-2015* (DD/MM/YYYY)
 iii. AQAR_____ _____ (DD/MM/YYYY)
 iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes [√] No ☐

Constituent College   Yes ☐ No [√]

Autonomous college of UGC Yes ☐ No [√]

Regulatory Agency approved Institution Yes ☐ No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [√] Men ☐ Women ☐

          Urban ☐ Rural [√] Tribal ☐

Financial Status Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

      Grant-in-aid + Self Financing [√] Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts [√] Science [√] Commerce [√] Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)   . **Nil**

1.11 Name of the Affiliating University *(for the Colleges)* **University of Burdwan, Burdwan, W.B.**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

- **Nil**

Autonomy by State/Central Govt. / University | NA |

University with Potential for Excellence | NA | UGC-CPE | NA |

DST Star Scheme | NA | UGC-CE | NA |

UGC-Special Assistance Programme | NA | DST-FIST | NA |

UGC-Innovative PG programmes | NA | Any other (*Specify*) | Nil |

UGC-COP Programmes | NA |

2. IQAC/Q.C. Composition and Activities

2.1 No. of Teachers | **02** |

2.2 No. of Administrative/Technical staff | **02** |

2.3 No. of students | **Nil** |

2.4 No. of Management representatives | **01** |

2.5 No. of Alumni | **Nil** |

2. 6 No. of any other stakeholder and community representatives | **Nil** |

2.7 No. of Employers/ Industrialists | **Nil** |

2.8 No. of other External Experts | **Nil** |

2.9 Total No. of members | **05** |

2.10 No. of IQAC/QC meetings held   01

2.11 No. of meetings with various stakeholders: No.   05   Faculty   02

Non-Teaching Staff /Students   02   Alumni   01   Others   Nil

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

If yes, mention the amount   √

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   International   National

State   Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC/Q.C.

- The Cell advised T.C. to organize talks with research potentiality and accordingly 3 talks were organized.
- The Cell requested the members of the Grievance Cell to review the complains and progress found expression in mitigating some of the grievances.
- Computer Training Centre managed by Institute of Computer Accountants (ICA) started functioning with a 12 months' course with 60 students .

2.15 Plan of Action by IQAC/Q.C./Outcome
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
- Initiatives to be taken for effective running of the Computer Training centre managed by Institute of Computer Accountants. - Q.C suggested to procure computers with internet facility to the faculties and the students to some extent so that they could be acquainted with research and study materials. - Cell requested the concerned authority to make further arrangement in providing drinking water. - Q.C. suggested for regular class test/ surprise test to the faculties. - Extension of the cycle shed as per demand of the Students' Union. - Construction of Girls' Hostel from UGC fund is to be initiated.	- Computer training centre for catering 60 college students was started functioning. - New computer was purchased - Facility for drinking water was further extended - Faculties took class tests which helped the students towards their academic needs - Extension work completed - Construction of Girls' Hostel started.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management √   Syndicate ☐   Any other body ☐

Provide the details of the action taken

The AQAR has been placed and approved by the statutory body.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	14	One*	04	01**
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				

Interdisciplinary	Nil
Innovative	Nil

* Physical Education was introduced as General subject.

** 12 months' course for computer training conducted by Institute of Computer Accountants (ICA).

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	14

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐

Employers ☐   Students ☐

(On all aspects)

Mode of feedback   : Online ☐ Manual ☐ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure
The teachers of each department make it a point to meet and interact with the outgoing students to receive their feedbacks verbally about the last three years' experience about the college. Later on the teachers discuss the feedbacks received from students in the meeting of the Teachers' Council. Annexure not provided since feedbacks are received in verbal mode.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> As the College follows the Syllabus and Curriculum of University of Burdwan there is no scope of internal curricular designing, revision or up gradation. However, the cell had taken initiative regarding smooth implementation of the new pattern with an interaction with the 1st year students of the college.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> One- (Physical Education as General Subject)

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors/	Principal	Professors	Others
28	**05**	**18**	**01**	**Nil**	**01* + 3****

* Librarian, ** GLI- Graduate Laboratory Instructor

2.2 No. of permanent faculty with Ph.D.   **15**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	7	N.A	N.A	N.A.	N.A	Temporary faculty-7	--	07	7

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil	Nil	33

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	18	07
Presented	02	03	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Seminar talks by students as well as by teachers
- More focus on face to face discussion with the students

2.7 Total No. of actual teaching days
     during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by   the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Introduction of surprise open book examination in two honours subjects viz. History and Mathematics.

2.9 No. of faculty members involved in curriculum   restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Two teachers were associated with U.G. Board of studies, B.U.

2.10 Average percentage of attendance of students

Nearly 78% in average in case of Hons. Subjects and Practical classes.

Nearly 75% in General (Pass) courses.

2.11 Course/Programme wise   distribution of pass percentage (Final Year):

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA(Hons.)	143		5.59%	79.72%	4.2%	89.51%
BA(General)	179		-	12.29%	77.09%	89.39%
B.Sc(Hons.)	08		-	62.5%	-	62.5%
B.Sc (General)	04		25%	50%	-	75%
B.Com(Hons.)	07		-	71.43%	14.29%	85.71%
B.Com (Gen.)	01		-	-	01	100%

2.12 How does IQAC/QC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The Quality Cell gave emphasise on power point presentation in some of the subjects and accordingly progress gets expression in two subjects viz. Mathematics and Zoology.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	03
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21	Nil	Nil	04
Technical Staff	01	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Quality Cell encouraged teachers to publish more papers.
- One teacher in Philosophy completed Minor Research Project.
- Cell advised the College Authority to provide more computers with internet facility

3.2   Details regarding major projects: **None**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	**One(09.01.08)**			
Outlay in Rs. Lakhs	**0.85**			

3.4   Details on research publications

	International	National	Others
Peer Review Journals	**01**	**01**	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		**02**	

3.5 Details on Impact factor of publications:

Range [--]   Average [--]   h-index [--]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	**2006-2008**	**UGC**	**Rs. 85000/-**	**Rs.4443/-**
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total			**Rs. 85000/-**	**Rs.4443/-**

3.7 No. of books published   i) With ISBN No.   **01**   Chapters in Edited Books

   ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: **N.A.**

UGC-SAP   CAS   DST-FIST

DPE   DBT Scheme/funds

3.9 For colleges   Autonomy **NA**   CPE **NA**   DBT Star Scheme **NA**

   INSPIRE **NA**   CE **NA**   Any Other (specify) **Nil**

3.10 Revenue generated through consultancy   **Nil**

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		**01**			**02**
Sponsoring agencies		**UGC**			**College**

3.12 No. of faculty served as experts, chairpersons or resource persons **01**

3.13 No. of collaborations   International **Nil**   National **Nil**   Any other **Nil**

3.14 No. of linkages created during this year **Nil**

3.15 Total budget for research for current year in lakhs :

From Funding agency **0.04(UGC)**   From Management of University/College **Nil**

Total **0.04**

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	01	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides

| One |

and students registered under them

| One |

3.19 No. of Ph.D. awarded by faculty from the Institution | N.A. |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | Nil | SRF | Nil | Project Fellows | Nil | Any other | Nil |

3.21 No. of students Participated in NSS events:

University level | 04 | State level | Nil |

National level | Nil | International level | Nil |

3.22 No. of students participated in NCC events:

University level | 85 | State level | |

National level | Nil | International level | |

3.23 No. of Awards won in NSS:

University level | Nil | State level | Nil |

National level | Nil | International level | Nil |

3.24 No. of Awards won in NCC:

University level | Nil | State level | Nil |

National level | Nil | International level | Nil |

3.25 No. of Extension activities organized

University forum | | College forum | 01 |

NCC | 02 | NSS | 03 | Any other | |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp organised by NCC, NSS units of the college in Collaboration with transfusion centre (EC), Alipore Road, Kolkata.
- Traffic control during festive season by NCC volunteers.
- Community awareness with respect to HIV and management of post detection trauma through seminars in the college, Dhaniakhali BDO office and in adopted villages.
- Repairing of pits of the kancha road of the adopted villages before monsoon by NSS volunteers.
- NSS organised a camp at Harpur Primary School on 'Healthy Youth for Healthy India'
- In collaboration with Lions Club of Dhaniakhali the college organised a camp for medical check up of the students of the college.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.05 Acre	.20 Acre	College	3.25 Acre
Class rooms	18	Nil	N.A.	18
Laboratories	09	Nil	College	09
Seminar Halls	01	Nil	N.A.	01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	--	Nil	N.A.	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	2.09370	UGC & College	--
Others(Purchase of Land & Construction of Building) (Rs. in Lakhs)	--	22.35361	UGC & College	--

4.2 Computerization of administration and library

Progress in computerization of office and library. Computerization in circulation of books in library was started.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value(INR)	No.	Value(INR)	No.	Value(INR)
Text Books	15650	5,96,214.71	397	51,881	16,047	6,48,095.71
Reference Books	127	27,309.52	15	3485	142	30,794.52
e-Books	--	--	--	--	--	--
Journals	149	4,020	39	1,160	188	5,180
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	09	00	01	00	00	06	02	Nil
Added	02	00	01	00	00	00	01	Nil
Total	11	00	02	00	00	06	03	Nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.)

Elementary aspects of College Management Software was presented by Mr. Shyamal Bhattacharya, Computer Analyst of the College, before the Staff.

4.6 Amount spent on maintenance in lakhs :

i) ICT — 0.07384

ii) Campus Infrastructure and facilities — 0.61963

iii) Equipments — 0.22288

iv) Others — 0.35477

Total : 1.27112

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC/QC in enhancing awareness about Student Support Services

> An awareness programme was carried out towards multiple benefits offered by the Central and State Governments as admissible for the students and their families.

5.2 Efforts made by the institution for tracking the progression

> Q.C. maintained linkage with the office regarding student support services and suggested to maintain close relation with the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1565	N.A.	N.A.	--

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
861	55

Women

No	%
704	45

Last Year(2006-07)						This Year (2007-08)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1292	175	66	32	Nil	1565	1469	257	119	57	Nil	1902

Demand ratio **1.68:1**   Dropout % - **1.55%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Teachers in English and Mathematics had taken few classes in late hours for competitive exams.

No. of students beneficiaries

37

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC **01**   UPSC [ ]   Others **26**

5.6 Details of student counselling and career guidance

Teachers in English and Mathematics had taken few classes for competitive exam.

No. of students benefitted | 37

5.7 Details of campus placement: **N.A.**

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

- College organized a general programme on gender sensitization incorporating the first year students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | **15** | National level | -- | International level | --

No. of students participated in cultural events

State/ University level | **Nil** | National level | -- | International level | --

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | --- | National level | --- | International | ---

Cultural: State/ University level | --- | National level | --- | International | ---

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	294	Rs. 1,04,967.5/-
Financial support from government	380	Rs. 11,58,700.00/-
Financial support from other sources	06	Rs. 24,000.00/-
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level | --- | National level | --- | International level | --- |

Exhibition: State/ University level | --- | National level | --- | International level | --- |

5.12   No. of social initiatives undertaken by the students | 06 |

5.13 Major grievances of students (if any) redressed: More books had been added to the library and installation of Big Notice board as per demands of the students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- Providing quality education at the graduation level as per the university guideline
- To make the students regular in classes and make them academically confident

6.2 Does the Institution has a management Information System

Conventional mechanism of information was in operation.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

This is completely under the purview of the affiliating University (B.U.).

6.3.2 Teaching and Learning

Extension of class interface and unit test.

6.3.3 Examination and Evaluation

Identification of the slow learners in different honours subjects and providing guidance through some special classes.

6.3.4 Research and Development

Dr. A. K. Pan, Reader in Philosophy completed his Minor Research Project, awarded by UGC. and T.C. organized 3 research oriented talks.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library added more books (412 in numbers) and the Campus area had been increased by .20 acre.

6.3.6 Human Resource Management

- To meet shortage of teaching and non teaching staff the college recruited more Part time teachers during the period concerned.

6.3.7 Faculty and Staff recruitment

As per the norms of the University and State government recruitments are done.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Admission policy had been framed as per the University and State Government norms and through the publication of merit list.

6.4 Welfare schemes for

Teaching	• College Employees' Co-operative Credit Society Ltd. continued to serve the interest of the share-holders in terms of bye laws. • Employees were facilitated with the benefits of Group Insurance Scheme(LIC). • College used to provide Salary savings Scheme under LIC.
Non teaching	
Students	• Provided financial assistance to the college students through the elaborate mechanism of Free,Half-free ship and Poor fund dispensation besides other assistance from the Government. • Health check-up and medical facilities to the students through Students' Health Home, Kolkata, through the Chinchura office..

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   √   Yes   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	B.U.	Yes	T.C.
Administrative	Yes	State Govt.	Yes	G.B.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   No   N.A.

For PG Programmes   Yes   No   N.A.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

> An extended meeting was held under the banner of the Alumni Association.

6.12 Activities and support from the Parent – Teacher Association

> No formal existence of parent – teacher association. However Honours faculties met students/parents on the basis of exigency of the situation.

6.13 Development programmes for support staff

> A presentation and interface discussion was held with the staff regarding benefits under the consumer Act.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> The Play ground of the college was expanded and renovated.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Surprise class tests were continued to benefit the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - To facilitate the faculty and students new computers were purchased.
> - Facility for drinking water was further extended.
> - Faculties had taken more class tests as part of continuous evaluation
> - As per grievances of the students quality of the college exam. scripts were updated.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> (i) Inculcation of moral-aesthetic values and imparting quality education through multi-disciplinary talks.
>
> (ii) Extending financial support to the underprivileged and meritorious students of the institution.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Plantation by the NSS units and maintenance of the existing herbal garden.

7.5 Whether environmental audit was conducted? Yes ☐ No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> **Strength:** Qualified teaching faculty
>
> **Weakness:** Shortage of class rooms and equipments

8. Plans of institution for next year

> - Q.C. Advised the G.B. for taking initiative to purchase contiguous land surrounding the existing campus to meet the existing paucity.
> - Q.C. advised the authority to provide ICT equipments to augment the learning process

Name 1. **Dr. Nitai Chand Sinha**   *Name* **Dr. Dhiman Kumar Sau**

   2. **Dr. Susanta Bhattacharyya,**

1. *Nitai Chand Sinha*

2. *Susanta Bhattacharya*

_____

Signature of the Coordinator, IQAC/QC

_____

Signature of the Chairperson, IQAC/QC

_____ *** _____

ANNEXURE I: ACADEMIC CALENDER

Academic Calendar for the Session 2007-2008

July, 2007	Commencement of classes: 1st week
July, 2007	Rathayatra: 16.07.07 (Monday)- Holiday
July,2007	NCC Enrolment: 2nd week
July, 2007	Punaryatra: 24.07.07 (Tuesday): Holiday
July,2007	Freshers' Welcome for 1st year students: last week
July, 2007	Commencement of 1st year classes: 2nd week
Aug, 2007	Commencement of 2nd year classes: 1st week (Tentatively)
Aug, 2007	Commencement of 3rd year classes: 3rd week (Tentatively)
Aug,2007	Sab-e-Miraj: 10.08.07 (Friday): Holiday
Aug,2007	Independence Day: 15.08.07 (Wednesday):Holiday
Aug,2007	NSS Enrolment: 3rd week
Aug,2007	Science Awareness and cultural programme: 3rd week
Aug,2007	Jhulanyatra and Rakhi Bandhan: 28.08.07 (Tuesday): Holiday
Aug,2007	Sab-e-Barat: 29.08.07 (Wednesday): Holiday
Aug,2007	Registration form fill up of 1st year students: 2nd week
Aug,2007	Indoors Games: Last week
Sep,2007	Janmastami: 04.09.07 (Tuesday): Holiday
Sep,2007	Enrolment form fill up of 2nd year students: 2nd week
Sep,2007	Birthday of Sarat Chandra Chattapadhyay: 15.09.07 (Saturday): Holiday
Sep,2007	Blood Donation Camp: 1st week
Sep,2007	Sports: 2nd week or 3rd week
Sep,2007	Viswakarma Puja: 18.09.07(Tuesday)
Oct,2007	Birthday of Gandhiji: 02.10.07 (Monday): Holiday
Oct,2007	Mahalaya: 10.10.07 (Wednesday): Holiday

Oct,2007	Id-ul-Fitre: 14.10.07 (Sunday) & 15.10.07 (Monday): Holidays
Oct-Nov,2007	Puja Holidays:17.10.07(Tuesday)-13.11.07(Tuesday): Holidays
Nov,2007	Jagatdhatri Puja: 19.11.07 (Monday): Holiday
Nov,2007	Classes for Competitive exam: 2nd week
Nov,2007	Guru Nanak's Birthday & Raas Yatra: 24.11.07 (Saturday)
Nov,2007	Programme on Gender Sensitization: 4th week
Nov,2007	Cultural Competition and Annual Cultural Programme: 4th week
Dec,2007	NCC Camps by the 43rd Bengal Battalion: 2nd week
Dec,2007	NSS Special Camp: last week
Dec,2007	Id-ud-Zoha: 21.12.07-22.12.07 (Friday & Saturday): Holidays
Dec,2007	X-Mas Day: 24.12.07 & 25.12.07 (Monday & Tuesday): Holidays
Dec,2007	Winter Recess: 26.12.07-31.12.07: Holiday
Jan,2008	New Years Day: 01.01.08 (Tuesday): Holiday
Jan,2008	Paus Parvan: 15.01.08 (Tuesday): Holiday
Jan,2008	Uttarayan: 16.01.08 (Wednesday): Holiday
Jan,2008	Muharram: 19.01.08 (Saturday): Holiday
Jan,2008	Annual Sports: 3rd week
Jan,2008	Netaji's Birth Day: 23.01.08 (Wednesday): Holiday
Jan,2008	Republic Day: 26.01.08 (Saturday): Holiday
Feb,2008	Part-I Test Exam: 1st week
Feb,2008	Part-II & Part-III Test Exam: 2nd week (Tentatively)
Feb,2008	Saraswati Puja: 11.02.08 & 12.02.08 (Monday & Tuesday): Holidays
Feb,2008	NCC Exam (For 'B' & 'C' certificate): 1st week
Mar,2008	Akheri Chahar Sumba: 05.03.08 (Wednesday): Holiday
Mar,2008	Shiva Ratri: 06.03.08 (Thursday): Holiday
Mar,2008	Fateha-Doaj-Daham: 20.03.08 (Thursday): Holiday
Mar,2008	Dol Yatra & Good Friday: 21.03.08 & 22.03.08 ; Holidays

Mar,2008	Part-I Form Fill Up: 1st & 2nd week
Mar,2008	Ramnavami: 31.03.08 (Monday): Holiday
Apr,2008	Annapurna puja & Chaitra Sancranti: 13.04.08 (Sunday): Holiday
Apr,2008	Bengali Navabarsa: 14.04.08 (Monday): Holiday
Apr,2008	College Foundation Day: 29.04.08 (Tuesday): Holiday
Apr,2008	1st year Annual Exam: 3rd week
May,2008	May Day: 01.05.08 (Tuesday): Holiday
May,2008	Buddha Purnima: 02.05.08 (Friday): Holiday
May,2008	Tagore's Birth Day: 08.05.08 (Thursday): Holiday
May-Jun,2008	Summer Recess: 09.05.08 to 06.06.08 (Friday to Friday): Recess
Jun,2008	Part-I Final Exam(B.U) & Part-II Final Exam(B.U)(Tentatively)

Best Practice-1

Title of the Practice: Inculcation of moral-aesthetic values and imparting quality education through multi-disciplinary talks

Goal: An educational institution cannot only import high quality curricula based education, it has a duty to inculcate some moral–aesthetic values among the minds of the students.

The Context: In academic fields interdisciplinary barriers are gradually being blurred through the reciprocal academic interactions. Under this context the institution feels to initiate interdisciplinary collaboration for quality education. But quality education appears to be ineffective sans moral–aesthetic values.

The practice: A post-globalization environs gives birth to many un-even trends at work. Students being the most volatile section of inhabitants are now being afflicted with unrest and sheer cult of self- interest. Realising the new challenges, the College regularly organizes seminars, inter-disciplinary talks, inter-face sessions, and cultural competitions imparting moral and aesthetic counselling of the students.

The annual Sarat Smarak Baktita, multi-disciplinary talks, arrangement for cross-disciplinary classes, NSS camps and programmes of the Physical Education department are helping a lot in fostering moral, democratic, secular and scientific temperament. The future will depend much more on how the institution is able to cater the vortex of student mentality.

Evidence of Success : Globalization lubricated all the hitherto boundaries of academic subjects. A number of issues and themes emerged in the new horizon. Considering the new challenges a planning for interdisciplinary talks was taken. The outcome, although needs further extension, is quite satisfactory. It created much enthusiasm among the students and teachers too.

Resources Required : The resource persons within the College are managing the new venture. However, external resources from neighbouring institutions are required to some extent.

Problems Encountered: Academic collaboration with the neighbouring institutes may help to vitalize the process. Authority is required to give more academic and financial help in this regard.

Best Practice-2

Title of the Practice: Extending financial support to the underprivileged and meritorious students of the institution.

Goal: Imparting quality education among the students coming from underprivileged sections of the society.

The Context: Situated in a rural area and in an assembly constituency reserved for scheduled caste, most of the students of the College come from underprivileged background of the society. The actualities of the situation implore the Institution to innovate gesture that could inspire the students to aspire for higher education.

The practice : The College is located in a rural area. A formidable section of the students here are from underprivileged sections and many of them are first generation college learners from their families. A good number of students are also from tribal and minority communities marked by the traits of poverty and lack of academic access.

To confront the challenge, the College administration frames up a planning to assist the needy students from the own fund of the College as far as possible. Beside the facilities provided by the Govt. of India, Govt. of WB, and other endowments from the Non-Government organizations, the College is sympathetic in extending financial assistance to the students under the heads of 'full-free-ship', 'half-free-ship' and 'poor-fund'. The modalities are chalked out in a meeting of the "Students' Welfare Committee" comprising a senior teacher as President, a non-teaching staff, General Secretary of the Students' Union and Secretary of the Students' Welfare Committee. After proper notification students are requested to submit their applications in the College office and final dispensation follows accordingly. As the College is now facing fund crunch due to the Government's order to submit fifty percent of the tuition fees to the department of higher education, a contingency plan is to be framed up to meet the challenges for the upcoming days.

Evidence of Success: A good number of students having traits of socio-economic backwardness have been continued to be benefitted through the dispensation process. Otherwise many of them would have been deprived from appearing in the final examinations.

Resources Required: A good number of College employees manage the process with their abilities. The continuation of the support system requires further fund mobilization from different sources.

Problems Encountered: Numbers of applications for free-ship are gradually becoming high. So considering the pros and cons of the situation more comprehensive planning is required.