



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

SARAT CENTENARY COLLEGE

- Name of the Head of the institution **Dr Sandip Kumar Basak**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03213255282**
- Mobile No: **9434353556**
- Registered e-mail **principal_sccollegednk@rediffmail.com**
- Alternate e-mail **saratcentenary@gmail.com**
- Address **Dhaniakhali, Hooghly, PIN-712302, West Bengal**
- City/Town **Dhaniakhali**
- State/UT **West Bengal**
- Pin Code **712302**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated College**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **The University of Burdwan**
- Name of the IQAC Coordinator **Dr Ramanuj Konar**
- Phone No. **03213255282**
- Alternate phone No. **9474021041**
- Mobile **9474021041**
- IQAC e-mail address **iqac.scc@gmail.com**
- Alternate e-mail address **ramanujk@sccollegednk.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://sccollegednk.ac.in/images/uploads/AQAR_2021-2022.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

[https://sccollegednk.ac.in/images/uploads/Academic_Calender_SCC_2022-2023\(ODD%20&%20EVEN\).pdf](https://sccollegednk.ac.in/images/uploads/Academic_Calender_SCC_2022-2023(ODD%20&%20EVEN).pdf)

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	67.05	2005	20/05/2005	19/05/2010
Cycle 2	B	2.33	2016	05/11/2016	04/11/2021

6. Date of Establishment of IQAC

11/02/2014

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Sandip Kumar Basak	Insitu bioremediation approach as two major drains leading to Nohal Khal (falling on the river Bidyadhari) and Khardah Khal falling on the river Hooghly) respectively for effective removal of pollutants in domestic sewage	WBPCB	2023	21.10

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities **No**

during the year?

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

o IQAC took an initiative in collaboration with Anudip Foundation and CitiBank to provide Free Online & Offline Computer Training Programme For Job Opportunities of our students. Consequently 60 students from our college enrolled in the said programme which generated revenue too.

o IQAC arranged a Parent-Teacher-Students meet on 29/09/2022 to discuss general class attendance of the students. Subject wise student attendance list was prepared and produced in the meeting. Parents were made aware of their wards' general attendance and the meeting was highly interactive and successful .

o With the recommendation and planning of IQAC, Course wise Orientation programmes for all newly admitted Students was organized on 19-09-2022 so that they can understand the course curriculum and also about the facility they can avail studying here. Most of the admitted students participated in this orientation programme.

o Two Day National Seminar On "Popular and Basic Sciences: A Quest Towards Foundation of Science" was organized on 23-24 September, 2022. The event was sponsored by the Department of Science & Technology and Biotechnology (DSTBT), Govt. of West Bengal. Many participants from other institutes presented paper in the seminar and nearby school students also attended in the interactive lectures delivered by distinguished speakers.

o IQAC recommended renovation of college office to provide better and smooth service to the students. It further suggests for new construction of a two story building adjacent to the main building for augmentation of more classrooms and administrative purpose.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Training Programme to create Job Opportunity for Students</p>	<p>IQAC took an initiative in collaboration with Anudip Foundation and CitiBank to provide Free Online & Offline Computer Training Programme For Job Opportunities of our students. Consequently 60 students from our college enrolled in the said programme of one month duration (100 hours).</p>
<p>Organizing Parents-Teacher-Students meeting</p>	<p>IQAC arranged Parent-Teacher-Students meet on 29/09/2022 to discuss general class attendance of the students. Subject wise student attendance list was prepared before the meeting and produced in the meeting. Parents were made aware of their wards' general attendance and the meeting was highly interactive and successful. Feedback from the parents/students was also collected .</p>
<p>Organizing CBCS orientation programme for newly admitted students</p>	<p>With the recommendation and planning of IQAC, Course wise Orientation programmes for all newly admitted Students was organized on 19-09-2022 so that they can understand the CBCS course curriculum and also about the facility they can avail studying here. Most of the admitted students participated in this orientation programme.</p>
<p>Organizing two day national Seminar on Science popularization</p>	<p>Two Day National Seminar On "Popular and Basic Sciences: A Quest Towards Foundation of Science" was organized on 23-24 September, 2022with the financial help from Department of Science & Technology and</p>

	<p>Biotechnology (DSTBT), Govt. of West Bengal. Many participants from other institutes presented paper in the seminar on relevant topics. Our College students and nearby school students attended the interactive lecture session delivered by distinguished speakers.</p>
<p>Renovation and infrastructure augmentation</p>	<p>IQAC recommended renovation and extension of college office to provide better and smooth service to the students. It further suggests for new construction of a two story building adjacent to the main building for augmentation of more classrooms and administrative purpose. Accordingly detailed plan was prepared and submitted to competent authority for approval.</p>

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY OF SARAT CENTENARY COLLEGE	22/03/2024

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
GOVERNING BODY OF SARAT CENTENARY COLLEGE	22/03/2024
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	14/03/2024
15. Multidisciplinary / interdisciplinary	

The College affiliated with the University of Burdwan follows the CBCS syllabi which has a flavor of multidisciplinary approach. Different events were held to promote interdisciplinary methods. Observation of National Science Day, the Science Exhibition is held in an interdisciplinary way where all the departments participate with models, colorful posters, etc. Interdepartmental teacher exchange has now become a common practice in our College and the students' participation and enthusiasm are points of encouragement to our effort. 'Postscriptum' a multidisciplinary peer-reviewed online journal is being published with high-quality inter-disciplinary research articles from scholars, National and International. An overall multi-disciplinary academic culture is taking place within the College academia.

16.Academic bank of credits (ABC):

The Automated Permanent Academic Account Registry (APAAR)/ Academic bank of credits, a specialist identification system, is meant to be used by all Indian students. Part of the Union government's 'One Nation, One Student ID' campaign, this endeavour is in line with the recently implemented National Education Policy of 2020. All Indian students must register for APAAR/ABC ID, a unique 12-digit code, in order to digitally preserve, manage, and access all of their academic credits—including degrees, diplomas, certificates, training details, and extracurricular accomplishments. In the context of education, this ID acts as a digital identification for the student. Using their APAAR/ABC ID as a link, students can securely save critical documents, such as test results, in DigiLocker, an online repository. It is linked to the Academic Bank of Credits (ABC) by the APAAR/ABC ID and accepts academic credits from institutions via the National Academic Depository. This expedites authentication for employment applications or admissions and makes it easier to verify academic records. In order to increase accountability and transparency in education, APAAR monitors student accomplishment and simplifies academic data. It provides a comprehensive approach to student development by enhancing productivity, combating fraud, and including extracurricular activities. APAAR facilitates data-driven decision-making in educational institutions and expedites the transfer process through a range of applications. It also facilitates the easy sharing of academic data among students, so expanding their options. APAAR facilitates career development, provides academic material that is insightful, expedites administrative processes, and forges relationships with industry partners in higher education. Along with streamlining

administrative duties like record keeping and admissions, it also helps create links between students and employers and offers individualised career guidance. Colleges trust APAAR/ABC ID to handle the details so they may focus on creating settings that support growth in both the professional and academic domains.

Following UGC's advice, the University of Burdwan took the initiative to establish academic banks of credit for each and every undergraduate student. The college administration delegated authority to the relevant nodal personnel to assist our students in obtaining their Academic Bank of credits, and they completed the task successfully and on schedule. Before registration, the university made it essential for every single student. The ability for students to store their documents in a free, centrally secured DigiLocker will be greatly aided by this accomplishment. Most of the college's students have created their ABC IDs and registered for digilockers thus far.

17.Skill development:

The CBCS curricula have skill enhancement courses (SEC) which are being efficiently taught by able teachers from all the faculties. Besides these curriculum-based skilled courses, there are ample opportunities in the locality to provide a skill-based training program. Before the pandemic struck the college successfully ran a skill-based training programme on sewing for three consecutive years where nearly 100 numbers peoples mostly women from the locality took training and were benefitted. At present offers its students the following courses on skill development.....

DEPARTMENT OF BENGALI

Bangla Byakaran

RachanashaktirNaipunya

Prabandha o Pratibedan Rachana

ByabaharikBanglaCharcha O AnubadCharcha

DEPARTMENT OF ENGLISH

Translation

Creative Writing

English Language Teaching

Film Studies

Technical Writing

Business Communication

Soft Skills

Spoken English

DEPARTMENT OF SANSKRIT

Basic Sanskrit

Spoken Sanskrit

Sanskrit Composition

Vedic Literature

DEPARTMENT OF SANTALI

Art of Translation

Creative Writing

Writing Skill

Santali Language Teaching

Practical Translation

Folk and Performing Arts

Language in Advertisement

Dialogue writing for plays and Film

DEPARTMENT OF HISTORY

Museums & Archives in India

Indian History & Culture

Archives & Museums in India

Understanding Heritage

Ethnographic Practices in India: Tradition of Embroidery, Textile making, Knitting, Handicrafts Understanding Popular Culture

Art Appreciation: An introduction to Indian Art

An Introduction to Archaeology

Orality & Oral Culture in India

DEPARTMENT OF PHILOSOPHY

Philosophy in Practice

Philosophy of Human Rights

Philosophical Analysis

Philosophy of Human Rights

DEPARTMENT OF EDUCATION

Measurement and Evaluation in Education

Value Education

Computer Application in Education

Value Education

Educational Thoughts and Ideas of Great Indian Educators

Educational Guidance and Counselling

Distance Education

DEPARTMENT OF POLITICAL SCIENCE

Legislative practices and procedures

Electoral practices and procedures

Legislative Support

Peace and Conflict Resolution

Public Opinion and Survey Research

Environmental Awareness

Democratic Awareness through Legal Literacy

Gender Sensitization

Human Rights Education

DEPARTMENT OF PHYSICAL EDUCATION

Track and Field

Gymnastics and Yoga

Indian Games (any one)- Kabaddi / Kho Kho and Racket Sports (Any one)-Badminton/ Table Tennis

Ball Games (any two)-Football/Handball/Volleyball/Netball/Throwball

DEPARTMENT OF BOTANY

Bio fertilizers

Herbal Technology

Ethnobotany

Intellectual Property Rights

Medicinal Botany

Mushroom Culture Technology

Agricultural Botany

Floriculture

Nursery & Gardening

Floriculture

Plant Diversity & Human Welfare

DEPARTMENT OF ZOOLOGY

Apiculture

Sericulture

Medical Diagnostics

Aquarium Fish Keeping

Community Nutrition and Health Statistics

DEPARTMENT OF CHEMISRY

Analytical clinical biochemistry

IT skill in Chemistry

Basic analytical chemistry

Pharmaceutical chemistry

Basics & Application of Computer in Chemistry

Polymer Chemistry

DEPARTMENT OF PHYSICS

Renewable Energy and Energy Harvesting

Weather Forecasting

Weather Forecasting

Computational Physics Skills

Electrical Circuits and Network Skills

DEPARTMENT OF MATHEMATICS

Logic and Sets

Object Oriented Programming in C++

Computer Graphics

Analytical Geometry

Integral Calculus

Graph Theory

Operating System (Linux)

MATLAB Programming

Vector Calculus

Theory of Equations

Number Theory

Probability and Statistics

Mathematical Finance

Mathematical Modelling

Boolean algebra

Transportation and Game Theory

Graph Theory

DEPARTMENT OF COMMERCE

E-Commerce

Computer Applications in Business

Entrepreneurship

Personal Selling and Salesmanship

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Indian knowledge system is a unique system of accruing knowledge. However, the challenge remains how to incorporate this age-old unique system of knowledge into the present high technology-based information system. Language can be a bridge between the two systems. Here lies the importance of classical languages like Sanskrit, and modern Indian languages like Bengali and Santali. Sarat Centenary College offers all three languages viz Sanskrit, Bengali, and Santali as UG Honours and General courses. As a classical language, Sanskrit inculcates ancient Indian values and morality into the students' mentality. Bengali through its rich curriculum offers an exceptional opportunity for students to delve into the vast ocean of Bengali culture. The Santali department systematically follows the courses and nurtures the intricately sophisticated cultural traits of the Santalis. What is noteworthy in this context is Sanskrit, Bengali & Santali are superbly balanced and integrated with modern high-tech information society. The departments of Sanskrit, Bengali & Santali exploit the full opportunity of their rich syllabi provided by the university to expand and ensure the academic and cultural excellence of their students so that they can be proud enough of their cultural heritage in a fast-changing world.

No online course had been taught.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Sarat Centenary College promotes outcome-based education through emphasizing the students-centric learning process as has been envisioned by NEP 2020. The learner-centric approach enables the student to reach his / her potential to the fullest extent. Project-based learning, educational excursions, and students' participation in all institutional activities stimulates the process of socialization among themselves and help to server the society in general and the Institution in particular. Environmental awareness, gender sensitization programme are successfully undertaken by the NSS units.

20.Distance education/online education:

Distance education has been introduced through the establishment of a center at Netaji Subhas University (NSU). At present, only PG is introduced in some subjects viz Bengali, English, History, Political Science, Public Administration, and Mathematics

No online based course was introduced or taught.

Extended Profile

1.Programme

1.1	15
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2705
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	963
Number of seats earmarked for reserved category as per GOI/	

State Govt. rule during the year		
File Description		Documents
Data Template	View File	
2.3		590
Number of outgoing/ final year students during the year		
File Description		Documents
Data Template	View File	
3.Academic		
3.1		65
Number of full time teachers during the year		
File Description		Documents
Data Template	View File	
3.2		87
Number of Sanctioned posts during the year		
File Description		Documents
Data Template	View File	
4.Institution		
4.1		41
Total number of Classrooms and Seminar halls		
4.2		43.9419403
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		45
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sarat Centenary College is a general degree college under The University of Burdwan and is located in a rural area of Hooghly. The course curriculum of various streams is formulated by the affiliating university. Considering the underprivileged section of the society, the college structures its way of running with the proper mission and vision with a commitment of holistic development of the students to inculcate the social and multi-cultural values through the implementation of academic and extracurricular activities.

The Institute follows the curriculum and academic calendar prepared by the University. Most of the departments have planned a curriculum module for each odd and even semester. Courses are allocated to the faculty members including Core Courses, Skill Development Courses, Generic Elective Courses, Discipline Specific Courses and Ability Enhancement Compulsory Courses of CBCS system. The study materials are also distributed if required. The Internal assessments are taken in the form of either periodical test or submission of assignment to assess the performance of students. The assessments are based on the final degree examinations at the end of each semester conducted by the University of Burdwan. The students are communicated for their academic and co-curricular activities through website, notice boards and prospectus.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution affiliated to the University of Burdwan follow the academic calendar to conduct the Continuous Internal Evaluation. It may be performed in the form of class test or assignment submission. The theoretical and practical examinations are held at the end of each semester as per the notification of university. The college Governing Body prepares the plans or schedule, following the academic calendar, various events like internal

examination, working days, activity days, teaching days, observation days, holidays etc. The programme schedule of degree final examinations of each semester is prepared and notified by the affiliating university and the college is bound to follow it strictly. The routine is prepared by the routine committee in consultation with the respective department under the guidance of Teachers' Council and Academic Council of the college. The department distributes work load to their faculty members according to class routine and other events. The continuous evaluation system makes the students competent enough to perform better.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	NIL

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

[The syllabus of undergraduate courses of the University of Burdwan](#)

communicates the issues related to human ethics, gender, environment and sustainability. Environmental study is a compulsory subject taught in all the programmes Semester I of UG course. Topic on issues of gender like Women Studies, Human rights, Empowerment of women are described in the syllabi of some courses like History, Philosophy, Political Science etc. Plant Ecology, Phytogeography, Industrial and Environmental Microbiology, Mushroom Culture Technology etc. are the courses of Botany. Environment Geography is the paper of geography course. Gender issues are described in Political Science. Geography and History have papers addressing on issues like gender biasness, gender discrimination in the working places, gender violence etc.

The ethical issues are depicted in the syllabus of Philosophy. Sanskrit courses also consulted the topics on Ethical and Moral Issues. Beside these, the college also take initiatives to conduct awareness and sensibility on these issues. World Environmental Day is observed in the college. NSS conducts awareness programmes on various issues. Human values are inculcated among students through the observation of Republic Day, Birth day of Netaji Subhash Chandra Bose and Swami Vivekananda and Independence Day. National Science day is also observed.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

833

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

70

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	NIL

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2013

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

577

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All the departments of the institution arrange interactive sessions at the very beginning of each semester as well as at regular intervals in order to identify the slow and advanced learners. Internal examination taken by each department before the University Examination helps the departmental teachers to identify and categorize their slow and advanced learners and adopt measures accordingly. The slow learners are provided additional support by the teachers in the forms of tutorials, remedial teaching and home assignments which are suitable for their learning levels. College library provides the students a wide range of books and computer with internet connection so that they can use during the college hours. The faculty members strive hard to keep the slow learners motivated all the time to bring them to the mainstream line of studies. On the other hand, the advanced learners are guided and suggested to use various e-resources available at e-PG Pathshala, N-List, INFLIBNET etc. They are also encouraged and provided special assistance by the faculty members to help them appear for various competitive examinations and pursue higher studies and research in future. Some of the departments have their own departmental Library. Books are issued to them for further support.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2705	65

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college puts special emphasis on student centric methodologies for imparting knowledge, skills and lifelong learning experiences. To all the teachers, students' need remains the matter of prime importance. Apart from the traditional lecture method, teachers present their content in interactive way and encourage students through models, charts, other audio-visual aids. Teaching Learning Materials prepared by the teachers are directly linked to the life experience of the students. Several departments like Geography, History, Zoology, and Botany conduct study tour and field visits to provide experiential and participative learning. Project works are allotted to the students by various departments as a part of experiential learning and problem solving activity. Students participate in various activities such as seminars, group discussions, brainstorming sessions on particular topic. Active participation of students in these sessions conducted by the respective departments makes the learning experience unique, direct, participative and active in nature. Educational excursions are arranged by few departments to make the students familiar with the real world factors and that helps them derive an encountering experience and problem solving inspiration. Lab based subjects provide direct accessibility of well equipped labs and students are directly benefitted by means of getting firsthand knowledge of specific topics.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution encourages ICT Enabled Teaching to make classes more interesting and effective since it is found that visual and audio-visual presentations help the learners to understand the topics easily and makes the class interesting too. Most of the

faculty members, in addition to the conventional chalk and talk method of teaching, use ICT enabled tools like PPT, Audio-Video files and other e-learning resources for effective and student-centric teaching and learning. College has developed few class rooms and the college auditorium with LCD projectors, audio-visual facilities and various ICT tools. Computational software like Matlab, Mathematica are used by some departments for visual presentation and numerical simulation.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	NIL

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

65

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

65

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

707

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As an affiliated college to the University of Burdwan, Sarat Centenary College has designed its internal assessment process in accordance with circular provided by the University in this respect. As far as the Core Courses are concerned, 10 marks are allotted in the forms of written examination, assignments and viva by the respective departments and 5 marks are allotted for the Attendance of the students. In the case of Skill Enhancement Courses no marks is allotted for Attendance of the students, only 10 marks are allotted in the forms of written examination, assignments and viva by the respective departments like the Core Courses.

The respective departments use their discretion to conduct Internal Evaluation for their Honours students, whereas, Internal Examinations for General and Generic courses are conducted centrally under the supervision of the Examination Committee. Additional class tests are also taken.

Marks of Internal Assessments are preserved by the Departments and uploaded in due time.

The college has an Examination Committee headed by the Principal as the Officer -in-Charge.

The date of the internal examination is planned well ahead in the meetings held by the Examination Committee, Teachers' Council and Academic Council.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As per CBCS guidelines, the secured marks of internal evaluation are added to the final score of the University examinations. Since it is confidential in nature, student specific disclosure is not permissible. However, if students have any grievance they can make a verbal or written appeal to their respective departments and the departments try to resolve their grievances as soon as possible.

Besides the CBCS stipulated internal assessment, additional class tests are taken especially for Honours course students. Evaluated

answer scripts of such class tests are shown to the students in classroom and grievances if any are addressed on the spot.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Since the college is affiliated to the University of Burdwan, it follows the programmes and courses as prescribed by the affiliating University. It is of paramount importance that the objectives of programmes and courses should be clearly available to the students as well as to the teachers. There should be transparency or clarity regarding the contents, scope and objectives of the courses and the programmes. Teachers of each department exert joint effort to produce the Course Outcomes (COs) and the Programme Outcomes (POs) so that the outcomes are clear, easy to grasp and easily communicable to the students. At the start of each course, the concerned teacher verbally communicates the outcomes. When a course is shared by more than one teacher, each teacher communicates the outcomes of his/her respective assigned parts of the course. The COs and POs documentation are discussed with the students in teacher-students interactive sessions and are uploaded in the college website. Each Department has also formulated Programme Specific Outcomes (PSOs) for the Honours programmes conducted by it. These enlist the knowledge and skills that would be expected to be possessed by a student, in a particular subject, upon successful completion of their undergraduate honours courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	NIL
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The levels of attainment of the designed Course Outcomes (COs), Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) are evaluated by using the following methods -

1. Results of the students in the Internal Examinations and End-semester Examinations: Internal examinations are conducted by the college and the answer scripts are evaluated by the departmental teachers. End-semester university examinations are held as per the schedule and modalities provided by the University of Burdwan. In recent years there has been an improvement in the results of our students.

2. Departmental meetings are convened by the faculty members of the Department to ascertain the academic progress of the students. Faculty members try to understand the academic status of the students. These are reported in the Departmental meetings and future action plans are formulated.

3. Many students pursue their Higher Education from several State Universities as well as Central Universities. In this pursuit they also appear for National and State level Entrance examinations like NET, SET, CUET etc. In recent years there has been improvement in the number of students going for Higher Education.

4. Some students appear for placement or job interviews.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

351

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Not done yet](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

21.10000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.wbpcb.gov.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

21

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our NSS unit adopted three villages: Unit-1 Champabere Village, Unit-2 Harpur Village and Unit-3 Kacharipara Village.

NSS Units serve society by:

- (a) Academic and cultural literacy programmes for Adopted villages
- (b) Women entrepreneurship promotional activities,
- (c) Distribution of essential daily needed kits
- (d) Health promotional activities.
- (e) "Care for Elders" for senior citizens in the
- (f) Tutorial classes, building up a Library Resources.
- (g) Tree plantation

Students Awareness Programme to Computerized Education was held on with the collaboration of ICA and Commerce Department of this College.

Our college has organized Birthday of Acharya Prafulla Chandra Ray, CIE, FNI, FRASB, FIAS, FCS was an eminent Indian chemist, educationist, historian, industrialist and philanthropist, has been celebrated on 02.08.2022. "Defend against Dengue" a general awareness program was held on 22.11.2022 to prevent Dengue and provide information about Dengue to bona-fide NSS volunteers. NSS general program on "Water Resources Management" has been completed successfully on 26th Nov, 2022. World AIDS Day has been celebrated

on 01.12.2022. 'Sit and Draw' competition, was organized on 06.01.2023 in College campus on the subject of 'Global Warming and Environmental Pollution'. The National Service Scheme SPECIAL CAMP has been arranged in College Premises from 23rd to 29th March, 2023.

File Description	Documents
Paste link for additional information	https://www.facebook.com/profile.php?id=100063681405573&mibextid=kFxxJD
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

949

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sarat Centenary College has adequate infrastructural and physical facilities to provide a satisfactory teaching-learning process. It has spacious airy classrooms to accommodate a large number of students. There are five classrooms where P.A systems are installed. Other comparatively small classrooms are spacious and airy enough to hold classes comfortably. There is a well-furnished auditorium, Dr. A.P.J. Abdul Kalam Auditorium, where seminars, workshops, and other similar kind of events are successfully held. The library is well equipped and has two reading rooms one each for students and teachers with internet facilities. The Principal's chamber, the office, and the teacher's room are all spacious and provide ample facilities for an excellent work culture. Boys' and girls' common rooms provide ample opportunities for the student's recreational facilities. Moreover, the College gymnasium provides basic infrastructure for physical exercises under the direct supervision of the Department of Physical Education. The College Governing Body meeting is generally held in the spacious meeting room. Other important meetings of the statutory bodies are also held in the meeting room.

Fresh drinking water and clean toilets for all stakeholders are the minimum requirements for a healthy atmosphere in the College and these are well provided and maintained by the College authority. The College campus is fully covered with a Wifi hotspot.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has a unique playground inside the campus with an area of 391.20 sq. mt. area (approx.). The playground is well maintained. The physical education department regularly holds practical classes on the playground. Besides every year interclass football and cricket tournaments are held. A colourful annual sports event is held every winter on the playground. The physical education department regularly monitor and maintains the facilities for sports and games. The college gymnasium is under the direct supervision of the department. Students both boys and girls are provided with instruments for basic physical training in the gymnasium. One lady instructor is provided by the college authority on a contractual basis for girls students in this regards.

The Boys' and girls' common rooms have facilities for indoor games as well for the student's recreational activities. One of the most important events in college life is the annual social feast. Under the direct supervision of the college authority, the student council organises the annual feast where nearly all the present students and a large number of alumni participate in the feast with exuberant enthusiasm. Not only the students or alumni, people from the local neighbourhoods flood the college premises to observe cultural programme performed by talented artists. This practice has enabled the college to build up a strong social bond with the locality. Newly admitted students of the first semester are colourfully facilitated by their seniors through Fresher's Welcome ceremony.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20.42445

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated using an Integrated Library Management System (ILMS) Data The Central Library of the college has a long history since 1976.

At present (during 2022-2023) the library holds a large number of printed books containing all subjects taught in the college along with rich reference and rare book collections. The library uses

KOHA Library Management Software to manage its resources circulation system. The library has an active membership of

INFLIBNETN-LIST consortia and provides 6000+ journals and 799500+ e-books for members. The Library provides a barcode scanner and OPAC facility for staff and students. The library has a well decorated reading space for students with a free Wi-Fi facility. A separate library webpage is created on the college website to update the happening and new activities of the library regularly.

Name of ILMS software: KOHA

Nature of automation (fully or partially): Partially Version: (3.22)

Year of Automation: Started in 2016

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

23.77

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1857

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has established a sub-committee to oversee its IT facilities provided in the different departments and computer laboratories including the library. The sub-committee monitors on a regular basis mostly and updates the facilities provided there with reference to regular system backups, dust cleaning, speed checking, anti-virus updates, system optimization, Wi-Fi upgrades, IP address maintenance, and physical LAN checking, and the overall institutional LAN mapping.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

7

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

34.93

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college follows a well-defined plan for maintaining all facilities, including laboratories, library, sports complex, computer labs, and classrooms. This plan addresses both preventive maintenance (regular upkeep) and corrective maintenance (repairing breakdowns). Facilities are accessible to students and staff as per designated schedules and usage guidelines. A designated committee is responsible for overseeing the maintenance and

utilization of each facility type. **Laboratories:** Labs have qualified lab assistants to maintain equipment, ensure safety protocols, and manage stock. Regular checks and calibrations are done.

Access to labs is restricted to specific courses and requires instructor supervision due to safety concerns. A booking system is implemented to manage lab usage. **Library:** Librarians manage book acquisitions, handle renewals for online resources, and oversee upkeep of the physical space. The library has designated opening hours. Clear policies on borrowing books, using computers, and maintaining silence have been established. **Sports Complex:** The sports department is responsible for maintaining equipment, grounds, and facilities. A schedule for sports practices, matches, and gym usage is implemented. Booking systems are used to manage access to specific facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1688

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

98

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	NIL
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
78	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
1	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
19	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

SARAT CENTENARY COLLEGE

Academic Year 2022-23

The Student Council of the college is an elected body (presently by Government Order No-1116 (19) Edn (U) 1U-111/14 dated-26.11.2015 election to the students council has been kept in abeyance) of students, collaborates with faculty and administration to ensure college development. The teachers' council supervises the election of the Students Union Council.

Organizational Structure of Student Union Council

- President-Principal
- Vice-President
- General Secretary
- Assistant General Secretary
- Sectional Secretaries and Members:

1. Grievance Redressal Cell
2. Anti Ragging Cell
3. ICC
4. Games and Sports
5. Students' Common Room
6. Magazine and Literary Section
7. Social and Cultural Affairs
8. Vigyan Parishad
9. Annual Magazine Published "Ankur" By Student's Council
10. Library

11. Minority and Economically Backward Section

Student involvement in college activities:

The Students' Union Council hosts various extracurricular activities to promote openness and interaction. These include the Annual Sports and Cultural Programme, Blood Donation Camp, Saraswati Puja, and Basanta Utsav. The council collaborates with the NSS units to foster social responsibility among stakeholders. They also organize festive events like Saraswati Puja and Basanta Utsav to uphold traditions and heritage. The Students Union Council actively maintains an academic and festive atmosphere on campus.

File Description	Documents
Paste link for additional information	https://sccollegednk.ac.in/content.php?pid=MTI=
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

5.4.1 Alumni Association

Academic Year 2022-23

Sarat Centenary College Alumni Association was registered under West Bengal Societies Registration Act, 1961; on 21.06.2016 bearing registration No S/2L/57428/2016-17. The main objective of the Association is to foster strong bonds between Alumnae, Faculty members, and students of the college. It acts as a bridge between the past and the present of college. The renewal of registration is pending and no audit was done.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Constitutive, complimentary, and participative development has been the vision of the of the institution. Based on that the institution has strived to build the characters of the stakeholders into responsible citizens and good human beings. To achieve the same, the college has undertaken the following:

The main focus of the college is exerted on the teaching-learning process. Utmost efforts are given to maintain the academic environment of the college along with co-curricular activities.

College administration remains always alert regarding to cater all the benefits of scholarships (funded by the State Government) to the students.

Moreover, the college provides scholarships to needy students to carry out his/her education. In order to develop student personalities, the institution constantly endeavors to engage them in student-centric activities like academic, career-oriented & vocational seminars/workshops /courses. To repay its debt to society, the institution has been an active agent of change brought through community-oriented programs of NSS.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Administrative management through decentralization remains a part and parcel of institutional practice. Three teachers and one representative of the non-teaching staff of the college are members of the Governing Body and are involved in every decision. IQAC is constituted as per NAAC guidelines, which include, nonteaching and external members Appointed by the Principal on approval of the Governing Body Bursar supervises the financial matters, audit, and utilization and disbursements of funds in the college.

Senior most full-time faculty of the department are responsible for ensuring the smooth running of the departmental academic work collaboration with the other teachers of the department Nodal Officers of different heads are responsible for collaborating with government agencies and civil authorities on behalf of the college. He/she acts as a responsible person to supervise the entire work. Teachers' Council plays a significant role in the smooth functioning of the college.

All the sub-committees are led by a teacher member, non-teaching member and students jointly act to achieve the goal. IQAC regularly monitors all the activities. Teachers participate in decision making regarding Building, Finance, and Tender along with GB members. Participative contribution of both teaching and non-

teaching staff enables the smooth functioning of the institution.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college assiduously follows the syllabi set by the University of Burdwan.

The institution keeping in mind the emergent trends in global education encourages and practices a blended style of teaching-learning methods like ICT-enabled classrooms, Google Classroom, and PPTsetc. The college has always believed in a mutual exchange of knowledgethrough discussive platforms like seminars and webinars (during the pandemic years).

Students are informed about the distribution of marks of internal assessment on the departmental orientation day and during regular classes as well.

Within the rules of UGC, study leave with full remuneration is provided to staff for PhD, and postdoctoral research work, and duty leave is granted for attending workshops and training program. The library has ample books. The library has a subscription to sufficient magazines, journals, newspapers, and many CDs and videos.

The college sports ground has been developed and allow the students of the Physical Education Department a space to practice.

Workshops, seminars, and awareness programmes are organized by the college which involves eminent resource persons from industries and institutes of higher learning.

Admission rules and regulations of the University of Burdwan are strictly adhered to.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Sarat Centenary College, a Government Aided General Degree College affiliated with The University of Burdwan, operates with a structured governing system. The Governing Body makes decisions in accordance with UGC, the Government of West Bengal, and University rules. The Principal serves as the key implementing authority,

overseeing academic and administrative tasks with the help of the Office, IQAC, Teachers Council, and students. The IQAC, formed as per guidelines, ensures quality through coordination among stakeholders. The Teachers Council and Academic Council focus on academic excellence, while a Sub-Committee evaluates the academic landscape periodically. Financial decisions are sanctioned by the Finance Committee, with a separate Tender and Purchase Sub-Committee ensuring proper procurement protocols. The College Office plays a crucial role in academic and administrative operations, supporting the smooth functioning of activities. Department Heads, faculty, and support staff contribute to curricular and co-curricular activities. Various sub-committees decentralized academic and administrative responsibilities, with all substantive staff appointed by government authorities.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	https://sccollegednk.ac.in/images/uploads/ORGANOGRAM_2020_2021.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies**6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff**

Both teaching and non-teaching members can join the Group Savings Linked Insurance Scheme until 2011, with 18 members currently enrolled. The West Bengal Health Scheme offers cashless medical treatments up to Rs. 2 lakhs for permanent teaching staff at designated hospitals, with government reimbursement for expenses exceeding that amount. Three teaching members have signed up for the scheme so far.

Various leave facilities are available, including medical leave, maternity leave of 180 days for female staff, and child care leave of 24 months for up to two children for female staff. Other benefits include on-duty leave, study leave, pension and family pension benefits, gratuity benefits, leave encashment, General Provident Fund, and non-refundable General Provident Fund loans.

Additional perks for staff members include access to the Sarat Centenary College Employees' Co-operative Credit Society, recreational facilities like table tennis and gymnasium, accommodations for differently-abled individuals, e-governance initiatives, air-conditioned staff rooms and college offices, water purifiers, parking facilities, access to an interdisciplinary journal of literary studies, and open e-learning resources in the college library.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution's Performance Appraisal system is followed as per the Career Advancement Scheme (CAS) of the UGC for the teachers. The IQAC co-ordinator helps the Promotion Placement subcommittee of the College to prepare the necessary papers and documents for

promotion of Teachers from stage- I onwards. In the meeting of the IQAC, the incumbents' applications are reviewed and the papers and documents are sanctioned by the members. The coordinator puts his signature and forwards the same to the Principal who checks, verifies, and submits the same to the Higher Education Departments for the selection of experts to verify the performance of such teachers. Prior to the promotion, the teachers are allowed to attend an Orientation program or refresher course and participate in seminars and workshops after reviewing their attendance in the class and completing the syllabus.

In the case of non-teaching staff, there is no such performance appraisal system required for their promotion. The non-teaching staff get promoted by the Government of WB after getting application from the incumbent after completion of definite period of service which is recommended by the Principal after getting it sanctioned by the Government body.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The account section of the college updates all the financial books after completion of each financial year. The college authority has to apply to the Department of Higher Education to appoint an Auditor from their panel of auditors. An audit firm as appointed by the Govt. performs the external audit of the college. The audit report has to be tabled before the Governing Body and the necessary measures are adopted if any audit objection is found.

At present, the financial accounts are finalized and completed up to 2021-22, but they are unaudited reports.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Account section of the college propose a budget for the upcoming financial year before the Finance Committee. After threat bear discussion along with necessary rectification, if required, the budget is accepted. This budget was forwarded to the Governing Body for final approval. On the basis of the approved budget, the fund management process was initiated for the coming financial year.

The Department of Higher Education of the Government of West Bengal is the main funding authority of the college. Funds also incurred from student admission of which half of the tuition fees have to be deposited to the Government through treasury. The rest of the amount is utilized to meet the academic and administrative requirements.

All the heads of the fund utilization as reflected in the approved budget are categorized into several heads viz., Development, Repair and Maintenance, Examination, Library, Laboratory, and so on.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC is a crucial institution in the college's academic and administrative development. It collects student feedback and implements initiatives like Quiz Contests, seminars, and programs for holistic student development. However, due to the pandemic, most proposals were not implemented. During the 2022-23 academic session, IQAC coordinated with teaching and non-teaching staff to engage students online and organize lectures, webinars, and cultural activities.

File Description	Documents
Paste link for additional information	https://sccollegednk.ac.in/content.php?pid=MTM=
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institutional review system of the teaching learning process of the college. Following are as follows-

Each department regularly takes Continuous Assessment of different types to understand the progress of the learners.

Informal meetings between teachers and students help to identify and solve the problems of the students coming from different Socio-

Economic backgrounds.

Each Departments arranged Departmental Meeting and IQAC Coordinator also attend these meetings particularly when review the progress of the students discussed.

In the Academic Year 2022-23, the number of students appearing in the final year examination was 590 and the number of students qualified was 351. So, 59.47% students qualified in the AY 2022-23.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the year. Nil Annual gender sensitization action plan Nil Specific facilities provided for women in terms of:

1. Safety and security: Private security guard
2. Counselling
3. Common Rooms: One girl's Common room and one boy's Common Room
4. Daycare: Nil
5. Centre for Young Children: Nil
6. Any other relevant information: N/A

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: All classrooms and hallways have environmentally friendly trash cans. Washroom and toilet wastes are directed to soaking rooms attached to prestigious buildings. Breeding rooms are cleaned from time to time. Liquid waste treatment: Liquid wastewater is fed into an interconnected sewer system. The rainwater drainage system within the campus is well

constructed to prevent water logging to recharge the ground water. **Biomedical Waste:** Biomedical toxic waste is not generated on campus because the CBCS Botany and Zoology curricula do not include practical classes that are likely to generate biomedical waste. **E-waste handling:** Non-functional and redundant electronic resources are stored in a specific location as an e-waste storage facility. **Waste recycling system:** The facility does not have such a wastewater recycling system. **Hazardous Chemicals and Radioactive Waste:** There are no sections or topics on hazardous chemicals or radioactive materials in the curriculum. Therefore, there is no need for such a waste management system.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	NIL
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

After the shock of the pandemic, the facility is gradually returning to normal operations. The college has taken the initiative to raise the confidence of all interest groups through various cultural and other activities. i) The college, its motto, educates students in a holistic manner to become honest and responsible citizens of future India. ii) The institution imbibes secular values among its stakeholders through teaching, and celebrating various cultural programs like Matri Bhasa Divas, Netaji Jayanti, Rabindra Jayanti, etc. iii) The institution provides an inclusive environment to promote tolerance and harmony towards linguistic diversity. The college notifications are available in both English and Bengali languages. The Santali section follows the Santali divas in a colorful way.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College to the best of its institutional abilities inculcate basic values of citizenship, social responsibilities, constitutional obligations, rights, and duties among the students. To achieve this goal various programmes are undertaken like a celebration of Independence Day, Republic Day, Netaji Jayanti,

etc. where the spirits of patriotism, democracy, and other noble causes are nurtured. For that matter, the employees of this institution are very much alert and perform their duties and responsibilities with high integrity. Various national days like Independence Day and Republic Day are observed by the institution with apt reverence. Various negative qualities like gender discrimination, social injustice, casteism, etc. are intuitively sensitized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution observes and celebrates various important and national days.

1. Independence Day
2. Republic Day
3. Netaji Jayanti
4. Rabindra Jayanti
5. Birthday celebration of Sarat Chandra Chattopadhyay
6. National Youth Day
7. Matri Bhasa Divas
8. National Science Day
9. Santali Bhasa Divas
10. Fresher's Welcome
11. Teacher's Day
12. Annual Social Fest
13. International Yoga Day
14. Annual Sports
15. Swaraswati Puja

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

1. Title of the Practice: Publication of E-Journal
2. Goal: The goal is to reach researchers and scholars globally, incorporating a wide multidisciplinary approach.
3. The Context: A multidisciplinary approach is crucial for addressing research problems effectively.
4. The Practice: Publication of an e-journal called POSTSCRIPTUM. The e-journal is an online, scholarly, peer-reviewed

interdisciplinary journal that continued publication during the COVID crisis and remains an open-access platform.

5. Evidence of Success: It has attracted high-quality submissions from scholars.

6. Problems Encountered and Resource Required: Challenges include managing the publication process, ensuring quality, and allocating resources for editorial support.

Best Practice - 2

1. Title of the Practice: Internal Faculty Exchange Programme (IFEP)

2. Goal: To foster a spirit of multidisciplinary approach among students through IFEP.

3. The Context: Academic institutions must offer students a multidisciplinary approach in their education to enhance the learning experience.

4. The Practice: Two departments introduced a multidisciplinary method in their class routines, while other faculty members delivered lectures upon invitation.

5. Evidence of Success: Students display enthusiastic engagement in these interdisciplinary classes.

6. Problems Encountered and Resource Required: Include coordinating schedules for faculty exchanges, ensuring active student participation.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. Bridging research and teaching. 2. Imparting quality education with a nominal fee structure 3. Providing opportunities for the

holistic development of students

4. Group health insurance for the students 1. High-quality teaching depends on high-quality research work. The College provides ample space for the teachers to carry out their research work. The academic council encourages the teachers

to reflect on their research works while teaching through interdisciplinary talks and classes.

2. The college is situated in a comparatively backward region of the state and the bulk of students come from poverty-stricken families. It is imperative on the part of the college to provide quality education to these students. Despite a severe financial crunch, the college has kept the fee structure very minimal as far as possible.

3. Besides academic work the students are provided with ample opportunities to develop their other faculties such as sports and games, community leadership, etc. The Physical Education department along with a well-equipped gymnasium and a Yoga center, provide such spaces to the students for their holistic development.

4. The college introduces a group health insurance scheme for the students with the help of the National Insurance Company. This has been tremendously beneficial to the students as some of them have been settled with claims.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Submission of pending AQAR's and apply for NAAC assessment and accreditation process for 3rd cycle
- Introduction of Add on courses for students
- Preparation for academic/ administrative/Green/ Energy Audit
- Restoration of Pond on the college premises
- Air Quality Monitoring inside the campus

